

**MILLARD SCHOOL DISTRICT
DELTA, UTAH**

Following are the minutes of the Board of Education meeting held October 12, 2017 at the District Office, Delta, Utah.

Meeting convened at 1:00 p.m.

The President of the Board called the meeting to order at 1:00 p.m. The Business Administrator was directed to call the roll which indicated the Board Members shown below were present. The President stated that the meeting was a regularly called meeting and that notice of the time, place, and agenda of the meeting had been posted to Utah Public Notice website, the Millard School District Webpage, found under BoardDocs. The local news media, each member of the governing body, the Millard County Commission Chair and the mayor of each incorporated city within Millard County, have been notified of where the electronic notice and agenda can be found within BoardDocs with a copy being evidenced by a true and correct copy thereof being attached thereto. Exhibit 8.

Call to Order

Members in attendance: Adam R. Britt, President
Jeffery G. Schena, Vice-President
Todd E. Holt, Member
David E. Lund, Member
Gordon L. Rawlinson, Member
David V. Styler, Superintendent
Keith T. Griffiths, Business Administrator

Members in Attendance

Opportunity was given to any public present to offer an opening reverence.

Opening Reverence: David E. Lund

Pledge of Allegiance: David E. Lund

Prior to the Board of Education meeting, the Members of the Board met in a Board Work Session, in which the following items were reviewed and discussed:

Board of Education Work Session

1. Review and Discuss Action Items
2. Report of Visit of Utah State Superintendent - Sydnee Dickson
3. Personalized Learning Initiative - Digital Learning Program
4. UHSAA Discussion
2. Review of Policies

Student Attendance

Millard School District Policy - File Code: 6010
Third Reading

Hiring Process

Millard School District Policy - File Code: 4015
Second Reading

Employee Interaction With Students

Millard School District Policy - File Code: 5020
Second Reading

Review of Policies

Homebound Services

Millard School District Policy - File Code: 5040
Second Reading

Review of Policies
Continued

Alternative Languages Services

Millard School District Policy - File Code: 5120
Second Reading

Human Sexuality Policy

Millard School District Policy - File Code: 5170
Second Reading

Educator Evaluation

Millard School District Policy - File Code: 4150
Second Reading

Bullying, Cyberbullying, Hazing, and Abusive Conduct

Millard School District Policy - File Code: 6105
Second Reading

Student Drug Testing Policy - NEW

Millard School District Policy - File Code: 6102
First Reading

Student Dress

Millard School District Policy - File Code: 6080
First Reading

Member Schena made a motion to go into Closed Executive Session to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for 2017-2018 school year), as provided for in Utah Code: 52-4-205(1) (a), seconded by Member Rawlinson, with the voting as follows:

Closed Executive
Session

Member Schena	Aye
Member Rawlinson	Aye
Member Holt	Aye
Member Lund	Aye
Member Britt	Aye

Member Schena made a motion to return the meeting to a Regular Session, seconded by Member Rawlinson with the voting as follows:

Regular Session

Member Schena	Aye
Member Rawlinson	Aye
Member Holt	Aye
Member Lund	Aye
Member Britt	Aye

Time of the Closed Executive Session was from 1:10 p.m. to 1:30 p.m.

Time

I, Adam R. Britt, President of the Millard School Board of Education, certify and swear that the purpose of the above Closed Executive Session was to review and discuss the character and professional competence of individuals, or physical or mental health of an individual (personnel assignments, concerns, and staffing for the 2017-2018 school year) as provided for in Utah Code: 52-4-205(1)(a).

Certification

Adam R. Britt, President

Keith T. Griffiths, Business Administrator

Minutes

Minutes

Minutes of the Board of Education meeting held September 14, 2017 were approved by a motion from Member Lund, seconded by Member Holt and carried unanimously by the Members of the Board.

Board President's Report

Board President's Report

Vice-President Schena reviewed UHSAA issues.

Superintendent Styler's Report

Superintendent Styler's Report

None

Business Administrator's Report

BA Report

None

Consent Items

Consent Items

The following Consent Items were presented to the Members of the Board for review and consideration:

Payment of Bills / Approval of Financial Reports

Payment of Bills / Approval Financial Reports

Payment of bills from check #014009 to check #014119, inclusive, Zions First National Bank, along with the financial reports from General Accounts, Exhibit #9.

Substitute Teacher

Substitute Teacher

Cole (CJ) Alldredge (Fillmore)

Cole has completed the SubInstructor On-Line program and has passed a current background check and TB Test.

Recommended for approval.

2017-2018 Compulsory Attendance Compliance

2017-2018 Compulsory Attendance Compliance

<u>Parent(s)</u>	<u>Child(ren)</u>	<u>School / Grade</u>
Steven Baer	Christina Baer	DHS / 10th grade
Crystal Leatham	Kamryn Leatham	MHS / 12th grade
	Joshua Leatham	MHS / 10th grade
	Taitam Leatham	FMS / 7th grade
	Lynn Leatham	FMS / 5th grade
	Lily Leatham	FES / 3rd grade
Timber McPhaul	Denim McPhaul	FMS / 7th grade
	Blazen McPhaul	FMS / 5th grade
	Darlin McPhaul	FES / 2nd grade

Recommended that the above students be exempted from compulsory attendance for the 2017-2018 school year based on signed affidavits.

Out-of-State Residency Request

Out-of-State Residency Request

Student Name: Justin Shamp
Parents' Name: Kimberly McGrath
Guardian Name: Steven Howell
School / Grade: Delta High School / 10th Grade

Recommended for approval.

School Winter Activity Schedules

Winter Activity Schedules for Schools

Delta High School

Delta High School Boys' Basketball for 2017-2018
Delta High School Girls' Basketball for 2017-2018
Delta High School Swimming
Delta High School Wrestling for 2017-2018

EskDale High School

EskDale High School / West Desert High School Girls' Basketball for 2017-2018

Millard High School

Millard High School Boys' Basketball for 2017-2018
Millard High School Girls' Basketball for 2017-2018
Millard High School Wrestling for 2017-2018

UHSAA 150 Miles Approval Forms

UHSAA 150 Mile Approval Form

Delta High School

Delta High School Swimming to Ben Lomond High School
Delta High School Swimming to Washington
Delta High School Wrestling to Vernal

EskDale High School

Girls' Basketball to West Ridge High School
Girls' Basketball to Wendover
Girls' Basketball to Dugway

Early Graduation Request

Early Graduation Request

Graycie Hardy - Delta High School / End of First Quarter

Recommended for approval, subject to review and certification of Delta High School administration that all requirements for graduation have been met satisfactorily.

Adult High School Secondary Diplomas

Adult High School Secondary Diplomas

Dustin Wade Ruffino

Mr. Duane Rawlinson, Millard School District Vocational Counselor, has reviewed his transcripts and determined that he has completed the necessary requirements of the Millard School District Board of Education.

Recommended for approval.

Personnel Items:

Personnel Items

Letter of Resignation

Letter of Resignation

Casey Gabaldon - Instructional Assistant at Delta North Elementary School

Recommendation for Delta North Elementary School Part-Time Custodian

DNES Part-Time Custodian

Mrs. EuDon Bublitz - Transfer from being an Instructional Assistant

Recommendation for Delta Middle School Part-time Custodian

DMS Part-Time Custodian

Mrs. Becca Crane - 5.75 hours

Recommendation for Delta North Elementary School Instructional Assistants

DNES Instructional Assistants

Mrs. Miranda Rowlette - Special Education / 5.75 hours

Mrs. Jessica Olcott - Special Education / 5.75 hours

Recommendation for Delta South Elementary School Instructional Assistant

DSES Instructional Assistant

Ms. Lacey Cropper - Special Education / 5.75 hours

Member Holt made a motion to approve and accept the Consent Items, as listed above, seconded by Member Rawlinson and carried unanimously by the Members of the Board.

Information Items

Information Items

Millard School District October 1st Student Enrollment

A review and comparison was made of the Millard School District's October 1st Student Enrollment count.

October 1st Student Enrollment

	<u>October 1, 2016</u>	<u>October 1, 2017</u>	<u>Difference</u>
Delta North Elementary	406	432	+26
Delta South Elementary	414	416	+2
Fillmore Elementary	398	396	-2
Garrison Elementary	10	11	+1
Delta Middle School	394	395	+1
Fillmore Middle School	366	374	+8
Delta High School	503	515	+12
Millard High School	332	333	+1
EskDale High School	17	12	N/C
Total	2,840	2,884	+44

Data Gateway

Data Gateway

Superintendent Styler and George Richardson reviewed with the Members of the Board Utah's Educational Data Gateway. This is a resource provided by the Utah State Board of Education (USBE) that allows the public and school personnel to access education-related data. USBE uses data to analyze student performance and inform educational improvement at the policy, state board, and classroom level.

Data Gateway gives the transparency in education data that is important for parents and the community as a tool to help inform decisions about their student's educational choices.

This is a valuable tool in which administrators can drill to specific teachers and students to review their growth and success.

Sharp's Surveys

Sharp Surveys

Superintendent Styler shared with the Members of the Board the information from the Sharp surveys taken at the schools during the 2016-17 school year. These are for Delta High School, Millard High School, Delta Middle School, and Fillmore Middle School, and includes a summary for all these Millard School District schools.

Action Items

Policy Approval

Member Schena made a motion to approve the following policies:

Hiring Process

Millard School District Policy - File Code: 4015

Homebound Service

Millard School District Policy - File Code: 5040

Alternative Language Services

Millard School District Policy - File Code: 5120

Motion was seconded by Member Lund and carried unanimously by the Members of the Board.

Acceptance and Approval of Verizon Land Lease Agreement for Cell Tower at Millard High School / Approval of Tower Design

Verizon Land Lease Agreement

Mr. Daniel Thurgood, with Technology Associates EG, Inc, met with the Members of the Board to review and discuss the proposed Verizon Land Lease Agreement for a Cell Tower to be built on the campus of Millard High School. This agreement has been reviewed by Paul Van Komen and his associate, Geoff Gunnerson, with the law firm of Burbidge White Attorneys and has been accepted by the attorneys for Verizon Wireless. It has been recommended that the agreement is good.

Member Holt made a motion to accept and approve the Land Lease Agreement between the Board of Education of Millard County School District, as "Lessor" and Cellular Inc. Network Corporation, d/b/a/ Verizon Wireless, as "Lessee", seconded by Member Rawlinson and carried unanimously by the Members of the Board.

Recommendation for Change in Cross Country Stipend

Request to Increase Stipend for Cross Country

Mr. Derrick Dearden, Principal of Millard High School, requested that the Board of Education give consideration to increasing the stipend paid for the Cross-Country Coaches. The following options were given:

1. Change the current stipend from \$1,264 to \$2,208 which is the same as the other short season head coaches.
2. Create a separate stipend for Girls' Cross Country and Boys' Cross Country at the rate of \$1,264 for each

Mr. Dearden indicated that Millard High School currently has 20 boys and 14 girls participating in Cross Country. They have twelve (12) scheduled competitions, daily practice, and estimated ten (10) weeks during the season to prepare.

A letter of support was received from Mrs. Kristine Camp, a parent of one of the student participants.

Member Lund made a motion to increase the Extra-Duty stipend for Cross Country to \$2,307 (same as minor sport), seconded by Member Holt and carried unanimously by the Members of the Board.

Request for Art Credit for Participation in High School Musicals

Delta High School administration, Mrs. Teresa Thompson, Principal, and Mr. Ken Nielsen, Counselor, presented to the Members of the Board a letter of support for Ms. Aubrey White, Delta High School Drama and Speech Sterling Scholar, requesting that consideration be given to awarding one-quarter (.25) credit for fully participating in the school musicals.

Ms. White provided supporting documentation on why this is a reasonable request, as well as Snow College giving credit for those involved in their school musical.

Member Rawlinson made a motion to approve awarding one-quarter (.25) credit for those students who fully participate in the high school musicals, seconded by Member Lund and carried unanimously by the Members of the Board.

Art Credit for Full Participation in High School Musicals

Dr. Howard Quackenbush Request for Easement for Sewer Line

Dr. Howard Quackenbush recently acquired twenty-nine (29) acres in Fillmore for the expansion of his business. He is desirous to build a new building and needs to connect to the Fillmore City sewer line located near the Fillmore Community Medical Center. In order to make this possible, Dr. Quackenbush needs an easement across Millard School District Property for a short distance.

A copy of the proposed easement and site map, as provided by Sunrise Engineering, were presented for review.

Member Rawlinson made a motion to approve the Easement Deed for Dr. Howard Quackenbush for the proposed improvements for his property in Fillmore, Utah, seconded by Member Schena and carried unanimously by the Members of the Board.

Approval of Easement Deed for Dr. Howard Quackenbush

Acceptance and Approval of Millard School District Utah Consolidated Application

Mr. Greg Chappell, Millard School District Director of Elementary Education and Special Education and Mr. George Richardson, Director of Secondary Education, presented to the Members of the Board for review the Millard School District's Utah Consolidated Application (UCA) for the 2017-2018 school year.

Acceptance of Utah Consolidated Application for Millard School District

The UCA consists of the following Tasks:

- UCA Task 01 / Student Achievement Trends
- UCA Task 02 / Needs Assessment
- UCA Task 03 / Plan Overview
- UCA Task 04 / Budget Summary
- UCA Task 05 / Budgets by Detail
- Consolidated
 - Title 1A
 - Title 11A (Teacher Development)
 - Title 111A (ESL)
 - SSAP (State Substance Abuse Program)
 - IDEA (Special Education and Preschool)
 - Early Childhood Programs
 - McKinney - Vento Homeless
 - State Gifted and Talented
 - Interventions for Student Success
 - Reading Achievement Program (K-3)
 - Optional Extended Day Kindergarten

This is an annual report of progress and goals required for the Federal “Every Student Succeeds Act” (ESSA). This application includes Federal Title program budgets, the budgets of Special Education and Preschool, and some state program budgets.

The UCA is on file at the Millard School District office.

Member Rawlinson made a motion to approve the Millard School District Utah Consolidated Application, as presented, for the 2017-2018 school year, seconded by Member Schena and carried unanimously by the Members of the Board.

Mr. Chappell and Mr. Richardson were complimented for their work and efforts in putting together the Millard School District Utah Consolidated Application.

Out-of-State Travel Requests

1. Ashley Abbott
“Get Your Teach On”
June 25-26, 2018
San Diego, California
Estimated Cost: \$1,205

Ashley Abbott -
“Get Your Teach
On”

Recommended for approval.

Member Schena made a motion to approve Mrs. Ashley Abbott to attend the “Get Your Teach On” conference being held June 25-26, 2018 in San Diego, California at a cost of approximately \$1,205, seconded by Member Rawlinson and carried unanimously by the Members of the Board.

2. Superintendent David V. Styler and Kevin Chapman
CoSN National Conference
March 12-16, 2018
Washington, DC
Estimated cost: \$7,500

CoSN National
Conference

Superintendent Styler and Mr. Chapman have been invited to this Conference to make a presentation on the results of the Team4Tech program that was in the Millard School District prior to the start of this school year.

Recommended for approval.

Member Lund made a motion to approve Superintendent David V. Styler and Mr. Kevin Chapman participating in the CoSN National Conference being held March 12-16, 2018 in Washington, DC, at an estimated cost of \$7,500, seconded by Member Schena and carried unanimously by the Members of the Board.

3. Superintendent David V. Styler
National AASA Conference
February 13-18, 2018
Nashville, Tennessee
Estimated cost: \$2,500

National AASA
Conference

Superintendent Styler was awarded Utah State “Superintendent of the Year” and invited to participate in this conference.

Recommend for approval.

Member Rawlinson made a motion to approve Superintendent David V. Styler attending the National AASA Conference being held February 13-18, 2018 in Nashville, Tennessee, at an estimated cost of \$2,500, seconded by Member Holt and carried unanimously by the Members of the Board.

4. Millard School District Board of Education
National School Boards Association (NSBA) Conference
April 7-9, 2018
San Antonio, Texas

NSBA Conference

It was recommended that any Members of the Board who can attend this conference be given the opportunity to attend.

Member Schena made a motion to approve any Members of the Board of Education, that desire, and Superintendent and Business Administrator, be approved to attend the NSBA Conference being held April 7-9, 2018 in San Antonio, Texas, seconded by Member Holt and carried unanimously by the Members of the Board.

Extended Student Out-of-State Travel Request / Advisor and Students

1. Delta High School Tridels (Drill Team)
Advisor: Mrs. Debbie Coles
Disney National Dance Festival
February 28, 2018 through March 3, 2018
Anaheim, California

Student / Advisor
Extended Student
Travel

This trip will give the girls the opportunity to take classes from the Disney choreographers, as well as a Master class from a local choreographer. They will also have the chance to perform at Disneyland.

Member Rawlinson made a motion to approve the Delta High School Tridels participating in a National recognized dance festival, following the Millard School District Extended Student Travel policy, seconded by Member Schena and carried unanimously by the Members of the Board.

Public Comment

None

Public Comment

Communications for Board Members:

1. Thank you letter from Mr. Clive Romney, with Utah Pioneer Heritage Arts, for the Board of Education supporting the Old Capitol Storytelling Festival.

Thank You Notes

2. Thank you note from Ms. Carol Meinhardt for the increase in her salary and approving new computers for her classroom.

3. Letter from Dean, Terilyn, and Zachary Anderson to the Gunnison Valley Football team expressing gratitude for the classiness and integrity of the team at the Delta High School football game with Gunnison Valley High School on Friday, October 6, 2017.

4. School Newsletters:

School Newsletters

- a. Delta South Elementary School's - "Bunny Bulletin" October 2017
- b. Delta North Elementary School's "Bulldog Bulletin" October 2017
- c. Fillmore Elementary School's "Chipmunk Chat" October 2017
- d. Delta Middle School's October 2017 Newsletter
- e. Fillmore Middle School's October 2017 Newsletter

Communications from Board Members

Communications from Board Members

1. Member Holt expressed appreciation for the opportunity of attending the USBA Regional meeting. It was interesting to hear the accomplishments for each district and the many good things happening in education. Member Holt especially appreciated the discussion on testing.

2. Member Lund thanked the Members of the Board for the opportunity of attending the USBA Regional meeting, as he learned much about the districts represented at this meeting, as well as learning of the many educational opportunities for the children in each district.

3. Member Schena wanted to publicly thank the good folks with Intermountain Power Service Corporation (IPSC) for their participating in on-line tutoring with elementary students. It was fun to visit the schools with the Utah State Superintendent, Sydnee Dickson, and see this tutoring going on between the students and the folks from IPSC.

4. President Britt expressed his appreciation of the Members of the Board for their efforts and support of education in the Millard School District.

5. Superintendent Styler expressed thanks for the support given to him and to the schools. Good things are happening in the Millard School District.

The next regular scheduled meeting of the Millard School District Board of Education will be held on Thursday, November 9, 2017, at 1:00 p.m., at the District Office, 285 East 450 North, Delta, Utah.

Next Meeting

Meeting adjourned at 3:10 p.m.

Attest:

Signed: _____ Signed: _____
President Business Administrator